

VOLUNTEER REQUIREMENTS CHECKLIST

List of Requirements to Volunteer:

- 1. Complete Volunteer Application online at https://www.stjosephshospice.ca or pick up an application package from the reception desk at Hospice.
- 2. Interview with Volunteer Program Coordinator to discuss opportunities and assess suitability. Please note, some volunteer roles require a second interview.
- **3.** Provide 2 references, Vulnerable Sector Check, and 2-Step TB test (for direct support roles).
- **4.** Complete Volunteer Orientation (3-hours).
- 5. Complete online training: WHMIS, AODA & Bill 168 training.
- **6.** Direct Support roles require completion of Hospice Palliative Care Ontario (HPCO) online training.
- **7.** Role specific training.
- 8. Welcome, you are ready to get started!

Vulnerable Sector Check:

Sarnia Residents:

Record checks may be completed **online** or **in-person** at the Sarnia Police Services.

Online Application for Sarnia residents visit https://www.sarniapolice.com/how-do-i/record-check/

Do you live in OPP jurisdiction?

- o If yes, go to OPP.ca/recordcheck.
- o Select under "Popular" "Police record checks."
- o Indicate the Vulnerable Sector Check is for Volunteer work.
- You will be asked to upload a Letter from Hospice in PDF format. This letter requires your legal name and will be provided to you from the St. Joseph's Hospice – Volunteer Program Coordinator.

2- Step TB Test: (for Direct Support Roles)

2-step Tuberculosis (TB) Testing

Please check with your primary healthcare provider to see if they provide TB skin testing. Other TB Testing Locations:

Bayshore Home Health Sarnia 49 Finch Dr #8, Sarnia, ON N7S 5C6 (519) 383-6979 **St. Clair Physician Group** 233 Cameron St, Corunna, ON NON 1G0 (519) 813-9800